

**Little Traverse Bay Bands of Odawa Indians
Elder's Commission
Regular Meeting,
April 6, 2018**

Meeting called at 5:15 p.m. by Lisa Flynn, Vice-Chairman;

Roll Call Commission: Lisa Flynn, Vice-Chairman; Debra Smithkey-Browne, Secretary; Janice Shackleford, Treasurer; JoAnn Carey, Commissioner.

Absent: Richard Wemigwase, Chairman;

Staff: Arlene Naganashe, Elder Department Director;

Guest: Tammy Oakly-Shananaquet, MIEA Treasurer

Commission reviewed the Agenda.

Motion made by JoAnn Carey, Commissioner; to approve the agenda as presented; Janice Shackleford, Treasurer; supports.

4 Yes 0 No 1 Absent(Wemigease) 0 Abstained

Motion Carried

Commission reviewed the Minutes of March 7, 2018

Motion made by JoAnn Carey, Commissioner; to table the minutes of March 7, 2018 until the next meeting on May 2, 2018; Debra Smithkey-Browne, Secretary; supports.

5 Yes 0 No 0 Absent 0 Abstained

Motion Carried

Public Comment opened at 5:17 p.m. No comments

Public Comment closed at 5:18 p.m.

**Elder Department Report – Arlene Naganashe, Elder Program Manager
General Fund:**

- General Fund budget:
 - Dental has been moved to the Health Department for implementation;
 - Are the funds going over to the Health that has been approved at an earlier date;
 - The funds will remain with the Elders Department to be distributed to other programs;
- The outreach program staff position may be resubmitted for hiring;
 - Full-time position for house visits;
 - Vehicle will be provided for outreach;

Title VI

- Funding is not received until the end of the year;
 - Caregiver funds;
 - Brunch comes from these funds;
 - Interest in having a dinner for the elders, this idea has not formulated as of this date;
 - Home delivered meals will be explored for the elders meal;

Evaluation Grant

- Data collection from LTBB elders;
 - How can services be improved;
 - Duplicated funds;
 - This could be from the Christmas Dinner that was paid for by the Odawa Casino;
 - Changing the luncheon location;
 - These reasons were explained and it was reasonable for the funds;

MIEA

- Dinner at 5 pm Monday evening;
 - LTBB Government Commons Area
 - Bingo will be played
 - Ray will be calling the numbers;
 - Breakfast at the Casino Tuesday 8 – 9 p.m.
- Vendors will be set up outside of Ovation Hall during the meetings;
- The Maple products have arrived for the give-away baskets;
 - Tickets will be given out and 3 tickets will be drawn.
- Mary Roberts will be the new Elder Department Manager, starting on the 16th of April.

Motion made by JoAnn Carey, Commissioner; to accept the Elder Program Managers Verbal Report as presented by Arlene Naganashe, Elder Program Manager; Janice Shackleford, Treasurer; supports.

4 Yes 0 No 1 Absent(Wemigwase) 0 Abstained

Motion Carried

6:24 p.m. Arlene Naganashe departs meeting.

Budget Report – JoAnn Carey, Commissioner

- Financials were reviewed and discussed;

Motion made by JoAnn Carey, Commissioner; to approve the Budget Report as presented by Janice Shackleford; Debra Smithkey-Browne, Secretary; supports.

4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained

Motion Carried

Commissioner Report – Commissioners

- Feast bundles are going to be given out to the youth.
- MIEA commission attendance.

Motion made by Debra Smithkey-Browne, Secretary; to approve the Commissioners Report as presented by Commissioners; Janice Shackleford, Treasurer; supports.

4 Yes 0 No 1 Absent (Wemigease) 0 Abstained

Motion Carried

Motion made by JoAnn Carey, Commissioner; to approve the Elders Commission attendance for the MI Indian Elders Association Quarterly conference, to be held on April 9-11, 2018, and receive mileage, and stipend; Janice Shackleford, Treasurer; supports.

4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained

Motion Carried

Discussion and review was held on the 2018 Elders Commission 1st Quarter Report;

Motion by JoAnn Carey, Commissioner; to approve the letter for elder's commission 1st 2018 Quarterly Report, JoAnn Carey, Commissioner; supports.

4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained

Motion Carried

Discussion was held on the MIEA Conference;

- Finalize details for Commissioners for Conference;

Discussion was held on the Elder Department Policies and procedures that were

MOTION by JoAnn Carey, Commissioner; to request information from Rebecca Fisher, Executive Assistant, to attend the May meeting to give an update on the Polices Procedures for the Elders Department; Lisa Flynn, Vice-Chairman, supports.

4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained

Motion Carried

Discussion was held on the matter of Bonding Commissioners for handling money from the Silent Auction:

- The commission is covered under LTBB's liability and does not have to get bonded.

Motion made by JoAnn Carey, Commissioner; to adjourn the meeting at 6:59 p.m., Lisa Flynn, Vice-Chairman; supports.

4 Yes 0 No 1 Absent (Wemigwase) 0 Abstained

Motion Carried

Next scheduled meeting will be held on May 4, 2018.

Approved:

Debra Smithkey-Browne, Secretary

Date